

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

## AGENDA

**Notice of Meeting** to be held on Tuesday 18<sup>th</sup> February 2020 in the **Gredley Room, Ellesmere Centre** Stetchworth at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

*M. Strand*

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council  
13<sup>th</sup> February 2020

**103/19/20 To receive & approve apologies for absence.**

**104/19/20 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

**105/19/20 Open Forum for Public Participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

**106/19/20 To Approve the Minutes of the Meeting held on 15<sup>th</sup> January 2020.**

**107/19/20 Matters Arising including reports from the Clerk and Councillors (for information only)**

- Close board fencing at White Horse Stables.
- Permanent removal of street light on Ley Road.
- Repair of stiles.
- Leylandii and replacement fencing at Ellesmere Centre.

**108/19/20 The Ellesmere Centre**

- (a) Ellesmere Centre Report.
- (b) Report from meeting with Trustees.
- (c) MUGA lighting.
- (d) Complaint from resident re: Cherry tree on recreation ground.
- (e) Car park extension – update on planning application.

**109/19/20 District & County Councillors' Reports**

**110/19/20 Finance - to approve accounts for payment:**

(a)	Ref:	Payee/Item	Chq. no	Total	Exc. VAT
	(1)	Clerk's salary – Jan 2020	SO	£300.00	
	(2)	Clerk's expenses	101470	£60.97	
	(3)	Ellesmere Centre	101471	£25.00	
	(4)	Cheveley Parish Council-conference	101472	£100.00	
	(5)	TBM – emails	101473	tbc	
		<b>Total payments for the month:</b>		<b>£tbc</b>	

- (b) To note monies received: -
  - Cambridge Building Society interest (Jan-Dec 2019) - £30.52

**111/19/20 Administration**

- (a) Report from the Parish Forum held Monday 20<sup>th</sup> January.
- (b) To consider attendees to the East Cambs Parish Councils' Conference, Monday 2<sup>nd</sup> March, Littleport.

- (c) To consider attendees to CAPALC half-day training re: play equipment inspections, Thursday 12<sup>th</sup> March, Somersham.
- (d) CAPALC consultation on incorporation and EGM, Monday 2<sup>nd</sup> March.
- (e) To consider protocol for the death of a Senior Member of State & correspondence from CCC.
- (f) To agree and adopt Staff Grievance Procedure Policy.

**112/19/20 Planning**

- (a) To receive planning application decisions and tree works: -  
None.
- (b) To consider planning applications received:
  - Pre-application advice – CONFIDENTIAL

**113/19/20 Community Matters/General Maintenance**

- (a) Update on planning permission for St Peter's Church Sign.
- (b) To consider request from resident re: improvements to village footpaths (Public Rights of Way).
- (b) To consider correspondence from Fordham PC re: Public Spaces Protection Order.
- (c) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.
- (d) Review of Risk Management procedures.

**114/19/20 Correspondence for Information**

- (a) Cambridge Building Society re: confirmation of signatories.

**115/19/20 Date of Next Meeting & Matters for Future Consideration**